



To:
Attn:
From:

Tel:
Fax:
Tel: (7 495) 225 8888
Fax: (7 495) 225 8400

Date: 02/12/09
Subject: Visa Support Request

Pages: 1

Welcome to The Ritz-Carlton, Moscow. We look forward to provide you with the visa support vouchers. Please complete this form and send back with the copy of the cardholder's passport. A separate form should be completed for each traveler. The documents are for presentation at the Embassy of Russian Federation when applying for tourist visa. Vouchers will be issued only for the period of the reservation at our hotel.

Family/Last Name of Guest _____

First and Middle Name of Guest _____

Date of Birth (dd/mm/yyyy) _____

Sex: Male or Female _____

Passport Number _____

Passport Date of Issue (dd/mm/yyyy) _____

Passport Date of Expire (dd/mm/yyyy) _____

Passport Issued by _____

Guest's Citizenship _____

Guest's Departure City and Country _____

Hotel Reservation Number _____

Dates of Stay (arrival and departure) _____

E-mail Address _____

Contact Telephone Number with the country code _____

Contact Fax Number with the country code _____

Credit card type and number _____

Date of Expire _____

In case the reservation is cancelled after services provided, please, charge my credit card with a penalty amount of 2500 rubles per set of documents.

Yes, I accept these conditions _____
(Signature of Cardholder)

PLEASE NOTE THAT THE ISSUE OF OUR VISA SUPPORT DOCUMENTS DOES NOT MEAN A VISA WILL AUTOMATICALLY BE GRANTED. THIS DECISION IS TAKEN BY THE RUSSIAN EMBASSY OR CONSULATE WHERE YOUR APPLICATION IS PRESENTED

This agreement is valid until full payment for services, listed above, is received by Hotel, and has no time limit.
Visa support documents would be issued within the period of 24 hours upon receipt of completed forms.